



South Ossett Infants' Academy

Vicar Lane, Ossett, West Yorkshire, WF5 0BE

Telephone **01924 274380**

Email: headteacher@southossett.wakefield.sch.uk

Headteacher: Mrs Tina Shute

Safeguarding Officer: Mrs Tina Shute

Registered in England. Company No: 7851205

Dear everyone,

amazingly, it's already the end of week 2, the time has flown by. The children are all settling into or back into the rhythms and routines of school. I have seen many smiling faces, seen some great writing and heard some lovely reading practice sessions plus by today some rather tired looking children.

I thought you might like a brief who's who of the staff and governors. For those unfamiliar with the term; "practitioner" is the title we use for our teaching assistants. Some of the staff have a main classroom "base" but also work in other classes too.

There are a few other reminders and some other important information too -sorry it's so long but there's lots to share.

	Staff and role
Foundation Stage	Mrs Lilley – (full time) and Mrs Freeman (mornings) – Teachers in Foundation Stage Mrs Hobson – HLTA (Higher Level Teaching Assistant)/Practitioner, Mrs Watt-Practitioner
Class One	Miss Broadhead – Teacher (Monday, Tuesday and alternate Wednesday in Class), Mrs O'Connor – Teacher (Wednesday, Thursday and Fridays in Class) Miss Nisbet – Practitioner
Class Two	Mrs Torr – Teacher (Monday -Thursday) Miss Clough – Teacher (Friday) Mrs Orwin – Practitioner
Across School	Mrs O'Connor, Mrs Freeman, Mrs Lilley, Miss Clough - Teachers Mrs Hobson - HLTA, Mrs Newton, Miss Nisbet – cover across school
Office	Mrs Tabone – Senior Office Manager
Lunchtimes	Mrs Prime and one of a number of different Dolce staff - from Dolce our school meals company, Miss Allen and Miss Nisbet– Dinner Ladies plus Mrs Newton – Play Leader
Caretaker	Mrs Newton
Headteacher	Mrs Shute
Governors	Miss Walker (Chair), Mrs Rourke, Mrs Scholes, Mr Shaw (our 3 parent governors), Mr Robertshaw, Mr Sargeant, Mrs Jones. We currently have 1 Governor vacancy

*HLTA; Higher Level Teaching Assistants are practitioners who have had additional training and are qualified to provide cover in class following planning given by the class teacher.

School attendance is vital for children but if your child is too unwell to be in school and so is unable to learn well, please just let us know, by phone call or email, and keep them home. This will help your child recover more quickly and reduce the spread of common illnesses. There is a big push on going for 100% attendance which you may have seen adverts for on local buses etc. This guide <https://www.nhs.uk/live-well/is-my-child-too-ill-for-school/> can help you to decide what to do.

In school we are still following respiratory health guidance – covering the mouth whilst coughing, washing or sanitising hands after using a tissue/if coughing into your hand etc. Please **DO NOT** send in hand sanitiser with your child. If your child needs a specific type of sanitiser as this has been recommended by a health care



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professional – please bring this to the school office to sign it in. Children must not have any creams, lotions balms etc in their bag or pockets as other children could access this which would be a health risk.

Uniform details are available on the website or from the school office. **Please** can **all** clothes and shoes that come into school have your child's name written clearly on the label. When jumpers/cardigans are taken off, they all look alike. If jumpers etc are named they stand a good chance of being returned to the correct owner! There is a lost property box in school where we put unnamed clothes (and it does get quite full of un-named clothes). Sometimes children may bring home the wrong jumper or cardigan, picked up and put on by mistake; names on clothes means this mistake is more easily spotted. If this happens, please just return the item to school and we will get it back to the right child. We already have one missing, named, new jumper – please can you check and see if your child brought it home by mistake.

All full-time children need a PE kit that can be left in school. They need shorts and a t-shirt while the weather is mild plus, in Year One and Two only, a sweatshirt and leggings or joggers once the weather cools. They do not need pumps for most of the year as indoor PE is done with bare feet. If you wish to send trainers for outdoor PE you may do so or the children can simply wear their school footwear, as they run around very confidently in these at playtimes. Children with long hair also need a bobble to tie their hair back for PE.

The children **should not wear jewellery** to school at all. From a safety point of view this can get snagged on clothes, hair etc. It can also get lost or damaged during the day. If your child has pierced ears please only send your child in small earrings. The earrings will need to be taken out before school on PE days. If this is not possible, we will follow guidelines and the earrings are taped over with micro-pore tape to prevent injury if apparatus is used.

Children may wear analogue (clock face) watches but should not wear any watches/fitbit/trackers that can be connected to another device or have a camera or games on them. This is for safeguarding purposes and this decision is fully supported by the governors.

Dogs are not permitted on school grounds. This is in response to feedback from parents. Please can I also request that you do not leave dogs unattended by the school gates; the pavements around school are quite narrow and as you will know get very busy.

I know not everyone is able to walk to school and our weather doesn't always support it, but the roads around school do get very congested and there is only a very limited amount of parking. Please be mindful of our neighbours, other road users and others when driving or parking near school. Please do not use the staff car park. Christ Church have given us permission to use their car park for **drop off/pick-up only** - please be aware the Parish Centre and the Church can be very busy throughout the day and is used by various community groups. Please do not park in Little Stars car park on Crown Street, even just to drop off. There is a car park in Green Park and it is a fairly short walk from there to school.

Use of School Grounds Before School; if you arrive a little while before school opens we are happy for the children to enjoy playing in the playground BUT the trim trails/play equipment **must not be used**. Please be aware that any use of school grounds before and after school is **not supervised by school adults** and **any**



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playing must be fully supervised by parents/carers. As Autumn approaches the playground surfaces can get wet and slippery; please always check before allowing the children to use it.

Thank you for your support with all of these.

At school we value the relationships we are able to build with you, our community. We have an "Open Door" policy; if you need to speak to a member of staff we will see you straight away if possible or, if not, arrange to meet as soon as we can. If you need to speak to a class teacher and the issue is extremely relevant to how your child may be in school on that day, please let the teacher on the door know or call school/email that morning.

If it is a less urgent issue, then the end of the school day, once the children have been collected, is generally quieter. We are also available on the phone or via email if you can't get in to speak to us in person.

If you wish to speak with me, if I am available I will see you straight away, or you can call or email to arrange a meeting time. There are certain times of the year when my diary is extremely busy with planned meetings but I will always try to arrange contact, in person or on the phone, as soon as I can.

Good home-school communication is really important to us; we may make mistakes from time to time but we will do what we ask of the children; we will always do our best! Please do get in touch if you have information you need to share with us or any questions for us.

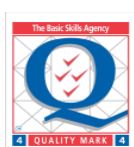
There is a lot of information, including copies of letters sent out, uniform details, outline timetables for the classes, holiday dates... on the Academy's website. If you think of anything that you would find useful that isn't there, please let me know; we welcome feedback.

More letters; with upcoming diary dates, a contact update sheet and other information will soon follow. All newsletters are also on the school website. If you would like a copy emailed to you please let Mrs Tabone know via email or on the contact sheet.

We look forward to working with your children and you.

Kind Regards,

Mrs Shute



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